

**WNYRIC Advisory Council Meeting
September 19, 2008 1:45 p.m.-3:15 p.m.
Distance Learning Sites**

Attendees:

Barbara Dean-Williams (Lyndonville)
Chuck Rinaldi (Gowanda)
Robert Olczak (CA BOCES)
Joseph DeCerbo (Bolivar Richburg)
Carol Troskosky (WNYRIC)
Tom Nemmer (Hamburg)
Suzanne Kovic (Akron)
Donald A. Ogilvie (Erie 1 BOCES)
Marie Blum (Canaseraga)
Dick Lydo (WNYRIC)
Jane Fosberg (Falconer)
Rich Nicol (Alfred Almond)
Michael Graf (CA BOCES)
Joe Rumsey (Prattsburgh)
Jean Rexford (WNYRIC)
Jennifer Lilly (WNYRIC)

Mike Watson (Alleg-Limestone)
Bob Guiffreda (E2CCB)
Maureen Donahue (Friendship)
Valerie Winegarden (WNYRIC)
Geoffrey Hicks (Sweet Home)
Clark Godshall (ON BOCES)
Heidi Chaves (Lancaster)
Darleen Michalak (Erie 1 BOCES)
Rosanne Huffcut (WNYRIC)
John R. Milleville (WNYRIC)
John Brown (Cassadaga Valley)
Chris Smith (Bath CSD)
Tim Clark (CA BOCES)
Deb Wallace (Prattsburgh)
Maureen Taylor (WNYRIC)
Garry Stone (Holland)

Advisory Council Meeting was called to order at 1:45 P.M. BY Rich Nicol.

Carol T. introduced and welcomed new members Joe DeCerbo from Bolivar Richburg, and Marie Blum from Canaseraga who is temporarily filling in due to vacancy created by Superintendent Chris Roser who accepted another job.

1. Discussion and demo of the Advisory Council wiki and Standards Committee blog

Carol T. demonstrated how to access Advisory Council Wiki and Standards Committee Blog from the Erie 1 BOCES Website. All documentation for Advisory Council and Standards Meetings will be posted there.

2. Review/approve meeting minutes from May 30, 2008

Jane Fosberg made the motion to accept minutes of the May 2008 meeting, Tim Clark second the motion. The minutes were approved unanimously.

3. SED Approval of 793 Plan for 2008-09

Carol T. shared the approval received from SED on the 793 Plan for 2008-09 along with positive feedback. One suggestion made by SED, was to clearly align the stated objectives from the prior year which will be done for 2009-10. We are still waiting on approval for proposed time frame change to March to March instead of December to December.

4. 793 Progress highlights

793 Plan questions:

1. Clark Godshall had a question in regards to Powerschool support (item 4.01). Rosanne stated that excellent support has been received from Pearson and is not aware of any issues including issues with state reporting.
2. Clark asked about back up plans in security upgrades. John stated that security upgrades is included in 793 Plan objectives 10 & 11. Security and back up plans/concerns are being carefully reviewed and are part of Disaster Recovery plan. WNYRIC is planning to add secondary data and telecommunications later this school year.
3. Clark also asked if the WNYRIC markets services to Buffalo. John and Rosanne reported that Technology Services provides many services to Buffalo including technical support, WAN support, Lotus Notes, Domino support, content filtering, spam filtering, IEP Direct, Data Warehouse, and Test Scanning. Web Development has been marketed to Buffalo as well. Don Ogilvie stated there is resource sharing with Buffalo and they do support their own services financially.

Rosanne's 793 Plan Highlights:

2.03-RFP for Online Formative assessments was awarded to Pearson Benchmark. The service is available through CSLO with the local BOCES assisting districts with the creation of good formative assessments.

3.06-Data Warehouse is in process of developing a means to provide classroom level data for the 3-8 ELA and Math assessments beginning with the January ELA assessment. We will pilot with a few districts this year.

John's Highlights:

7.01- Portal Identity Management system implementation- IdM will provide password security and allow use of single sign-on for multiple web applications. The first phase is implementation of directory conversions (end of December 2008); second phase is converting mail system into HR system (March 2009); phase three would be automated e-mail user ID provisioning triggered by HR system changes.

7.02- Portal Access Management- This system will allow secure user logon into Web applications using single sign-on password. System allows for encryption of data to protect the data. Managed user level access to web applications.

Tom Nemmer suggested that it's a good idea for districts that are now on Lotus Notes, to clean up Lotus Notes directories for Identity Management so the names in LN directories match the HR directories.

10.01- Enhancement of Disaster Recovery & Business Continuity planning

10.02- A lease for the secondary data center network site has been established.

10.03- Working on getting new UPS system in the server room.

10.04- Evaluate Portal infrastructure to insure hardware/software have adequate capacity to meet future needs.

10.05- Provide reporting on investigation and research of security issues and procedures.

10.06- Research of remote technical support and monitoring software.

10.07- Investigation of off-hours LAN and WAN support

10.08- Ongoing technical research and development.

5. Standards Committee review- John reviewed the following highlights/motions from the Standards Committee meeting held on August 6, 2008:

- New Standards Committee members are Mike Murphy (Forestville) from Erie 2, Dave Stevens from CA region (BOCES rep), and Mike Birmingham (Bath) from GST region.
- There was a presentation on Virtual Desktop and discussion on testing
- Rick Mardino was elected as Vice-Chairperson for FY09
- There was a discussion on the status of VISTA compliant applications. Thus far, 65 applications are VISTA compliant; 3 are almost ready to be complaint; and 8 applications will not be compliant. The WNYRIC will be addressing VISTA compliancy of CSLO software.
- Discussion on Open Office pilots

John reviewed 3 recommendations motioned by Standards Committee for the Advisory Council to approve:

1. Motion to add Novanet/Yosemite as a backup Server system under Server category
2. Motion to make minor changes to the Printers/Scanners category wording
3. Motion to add OCE' to the High Speed Digital Network Printer category

Motion to accept recommendations for changes to Standards List was made by Clark Godshall and seconded by Jane Fosberg. Motion carried unanimously.

6. FICA Committee report- Rosanne gave overview of FICA committee meeting held in September:

- Overview/discussion of new EMR registration system which will link to PDP and should be available to districts by June 30, 2009. It includes a component for registration for BOCES workshops.
- RFP awarded to Person Benchmark System that will be used to create online formative assessment. The service is available through CSLO working closely with the local BOCES that will assist districts with the creation of good formative assessments.
- Discussion of how the Model School service works in each region and how the regions and WNYRIC can support each other by collaborating with the Model schools planner in the region.
- There will be an AIS/RTI fair on October 1 at Erie 1 BOCES. The SETRC group will provide overview of RTI/AIS vendors who will demonstrate available software, and BOCES staff developers will provide workshops on various topics including leadership and curriculum strategies.

7. Broadband contract extension- The initial 5 year Broadband contract is due to expire in June, 2010. The service now includes 100 districts. WNYRIC continues to work with Time Warner on another 5 year extension and we are working on best possible network services with zero or minimal price increase from our original Year 6-10 rates. Clark G., Geoff H. and Don O. suggested consideration of reviewing other network providers and

obtain technical and legal expertise during network contract extension process. John agreed that all suggestions would be considered.

Other issues:

Clark Godshall asked if WNYRIC is supporting paperless board meetings. Carol T. advised that this done here at Erie 1 BOCES by using a doc library on Lotus Notes. Bob Guiffreda asked for if other regions are getting increased interest from administrators on use of Blackberry Smart phone. Carol said the WNYRIC does have a service that a district can contract to use for mail integration for a Blackberry with e-mail but does not include aide on the actual devices. Districts and BOCES do use very conservatively.

Reminders:

Regional WNYRIC service presentation meetings will be held:

GST BOCES-September 30, 2008

CA BOCES-October 15, 2008

E1 BOCES-October 21, 2008

ON BOCES-October 22, 2008

E2CC BOCES-October 23, 2008

Demo of interactive whiteboards will held for Advisory Council members prior to December 12th meeting from noon to 1p.m. at the WNYRIC.

Pearson demo on Benchmark will be on September 16 at 1 p.m. in room B2 a/b at the Education Campus.

Future WNYRIC Advisory Council meetings at all D/L sites will be:

December 12, 2008 (12:15 to 1 p.m. will have Q&A in DL and whiteboard demo from 12 to 1:00 p.m. in a WNYRIC lab) meeting from 1-3 p.m.

March 13, 2009 1-3 p.m. DL with Q&A prior to meeting

May 29, 2009 10:30-noon DL

Carol mentioned that she is trying to keep everyone abreast of new services and things going on at the WNYRIC and is looking for any suggestions on how WNYRIC can keep everyone better informed.

Clark suggested possibly including Superintendents Brief to Advisory Council members.

Motion to adjourn was made by Rich Nicol and seconded by Jane Fosberg, motion carried unanimously.

Meeting adjourned at 2:50 p.m.

Respectfully submitted,
Valerie Winegarden
Account Clerk Typist